



Activity Instructor

Sons of Norway Fifth District Norwegian Heritage Camp

Qualifications

- Must be a minimum of 18 years old
- Must be a certified teacher in the area of expertise and/or an equivalent combination of training and experience
- Desire to work in a camp community
- Experience working with young adults and children is very desirable
- Must be emotionally mature, of high moral character, able to work under supervision to accomplish the camp objectives
- Have ability to carry out all general responsibilities
- Possesses good leadership abilities and responsibility skills
- Is patient, enthusiastic, self-controlled and dependable
- Has the ability to work with others

Compensation

Starting at \$400.00, plus room and board (Compensation is established based on experience and qualifications)

Reports to:

Activities Director

General Responsibilities

- Structure, plan and implement 1 week Interest Group curriculum in the area of expertise.
- Submits all purchase requests to Activities Director. All purchases must be approved through Activities Director before made.
- If approved to purchase your own supplies, retain copies of receipts to be turned in to the Activities Director.
- Works collaboratively with the appropriate camp staff on the content of the instructional program and/or related activities
- Works closely, cooperatively and amicably with the other staff members
- Notify the Activities Director if he/she must be absent or late for duty for any reason to their Activity
- Reports problems and seek advice from Activities Director when needed
- Reports all difficulties related to health immediately to Activities Director/Camp Director & Camp Health Aide
- Provides a safe learning environment to motivate youth
- Assist with counseling duties, development of evening programs and cultural presentations, activities as assigned
- Assist other staff members as assigned
- If staying in a cabin with campers, assume co-counseling duties for an individual cabin and other appropriate groups; assume leadership as appropriate

Responsibility as a Staff Member

- Be familiar with and abide by specific policies set forth in the “Personnel Policies”, which are designated by Sons of Norway Fifth District Board, Camp Administrators and Camp Director(s)
- After receiving any communication (mailing, email, etc..), read all information carefully and thoroughly before arriving at Camp.
- Be advised the entire staff is under the direction of and is responsible to the Camp Director. While some positions are supervised by other staff, the Camp Director retains ultimate authority and responsibility for the Camp.
- Assist with setting up, maintaining and takedown of Camp.
- Speak Norwegian with the campers as much as possible.
- Live in community living arrangements, assigned according to sex; nearly all positions include living and sleeping in a cabin or other housing unit with campers of the same sex; positions that do not include living with campers do include living with other staff members of the same sex.
- Be prepared to use communal showers and bathrooms, assigned according to sex.
- Model standards for behavior and be sensitive to the health and welfare of the campers.
- All staff are required to take part in clean-up, inventory and evaluation of the program.

Essential Functions

- Emotional resiliency and cognitive abilities to carry out job responsibilities
- Ability to establish and maintain appropriate professional relationships
- Interpersonal skills to interact effectively with individuals and groups respecting social and cultural diversity and to maintain appropriate boundaries.
- Ability to assist campers in an emergency (fire, evacuation, illness, injury)
- Possess strength, physical ability, and endurance to maintain constant supervision of campers
- Possess visual and auditory ability to identify and respond to environmental and other hazards related to the cabin group
- Observe camper behavior, assess its appropriateness and apply appropriate behavior-management techniques.
- Ability to train staff
- Observe staff and camper behavior
- See and respond to hazards
- Work with different age and skill levels
- Plan, conduct and evaluate designated activities
- Observe, assess, and coach the work efforts of staff being supervised

Equal Opportunity Employer Statement

Sons of Norway Fifth District Heritage Camp Masse Moro is an equal opportunity employer and equal opportunity educator. Masse Moro is fully committed to equal opportunity in employment decisions and educational programs/activities, in compliance with all applicable federal and state laws, for all individuals without regard to race, color, national origin, religion, sex, disability, age, sexual orientation, marital status or status with regard to public assistance.